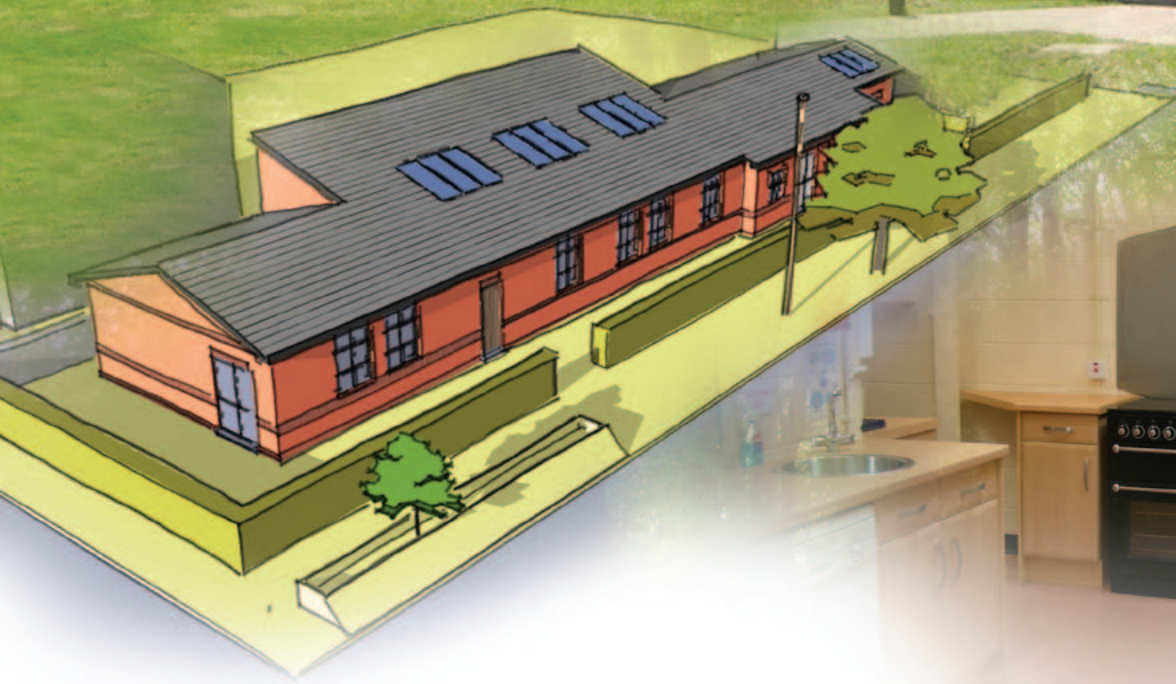


# Great Places for Great Scouting



 @NottsScouts

 Nottinghamshire Scouts

Tel: 0115 952 3617

Email: [GPGS@notts-scouts.org.uk](mailto:GPGS@notts-scouts.org.uk)

[notts-scouts.org.uk](http://notts-scouts.org.uk)

# Introduction

We are very proud to provide a brand new, youth-shaped funding scheme to support the delivery of Great Scouting in Great Places across Nottinghamshire.

We know that where Scouting happens is an important factor for young people, parents and volunteers to consider when they think about joining Scouting.

We also know that getting the small things right often makes a big difference in people's perception and enjoyment of Scouting locally. Do our Scout premises look appealing and welcoming? Are they bright and warm? Do young people feel safe? Is there enough storage? Does a sign or banner outside the building show where Scouting is happening?

Following feedback from young people, their parents and adult volunteers, Nottinghamshire Scouts has established a £100,000 property improvement fund to enable all groups to do something practical to improve the places in which Scouting happens.

There are four levels of funding; micro, mini, midi and medium, which have been designed to enable all groups in the County.

## The Money

The County received a very generous legacy donation of £50,000 in memory of Philip Mason, who was a strong supporter of Scouting and its benefits on young people and their communities. We are hugely grateful for this wonderfully kind gift and are very keen to ensure that it benefits Scouting throughout the County (Including the City of Nottingham).

In order to maximise the impact of this legacy, the Trustees of the Nottinghamshire County Scout Council have agreed to allocate an additional £50,000 to the property improvement scheme; thus doubling available funds to an amazing £100,000.

## The Process

A simple method has been created to help Groups easily apply, there are three application forms for the different grants available. Young people will be at the heart of each application and the County Youth Commissioner, supported by a team of young people and volunteers, will approve applications and grant the award.

To complete this application electronically please open it in Adobe Reader.



Jordan Phillips  
*County Youth Commissioner*



Matt Rooney  
*County Commissioner*



Moira Cordon  
*Chair of Trustees*

# Available Grants

## Micro Grant

This is a grant of up to £250 for Scout Groups who do not own their own premises.

This could fund, or part fund, small portable or semi-permanent storage solutions such as cupboards, filing cabinets, garden sheds, and portable signage, banners or notice boards.

## Mini Grant

This is a grant of up to £500 to Scout Groups who own their premises.

This could fund, or part fund, small improvement projects such as painting, installing new carpets, minor electrical fixes such as lighting and wiring, new external signage and small access ramps.

## Midi Grant

This is a grant from £500 to £1,500 for Scout Groups who own their premises.

This could fund, or part fund, larger versions of the micro and mini grants. It could also fund a new toilet or a disabled toilet, new kitchen appliances, or small repairs (roofing, fencing, flooring etc.).

## Medium Grant

This is a grant from £1,500 to £5,000 for Scout Groups who own their premises.

This could fund or match fund new kitchens, toilets, larger repairs and building improvements. It could also act as a contribution to larger projects such as extensions, to existing premises or new premises.

## All Applications

All applications must be youth shaped in partnership with adult volunteers and should be made using the appropriate form. Forms can be submitted online or through the post.

**Nottinghamshire County Scout Council – Property Improvement Fund**

# Application for a Micro Grant

Group Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_ Email: \_\_\_\_\_

Telephone (day): \_\_\_\_\_ Mobile: \_\_\_\_\_

We wish to apply for funding in order to: *Give a brief explanation (continue on to Additional Notes page).*

How will Scouting in your Group will be improved by this?

Amount of Micro Grant required: \_\_\_\_\_

*(Maximum £250)*

## Applied for on behalf of the Group:

_____	_____	_____
Name (Young Person)	Role in Scouting	Date

_____	_____	_____
Name (GSL or equivalent)	Role in Scouting	Date

*To be submitted to the Property Improvement Fund. Email: [GPGS@notts-scouts.org.uk](mailto:GPGS@notts-scouts.org.uk)*

*Address: Unit One, Trinity House, Robey Close, Linby, Notts, NG15 8AA*

### Approved by:

For office use:

\_\_\_\_\_ County Youth Commissioner or representative

\_\_\_\_\_ Finance Committee Member

**Nottinghamshire County Scout Council – Property Improvement Fund**

**Application for a Mini Grant or Midi Grant**

Group Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_ Email: \_\_\_\_\_

Telephone (day): \_\_\_\_\_ Mobile: \_\_\_\_\_

We wish to apply for funding in order to:  
*Give a reasonably detailed explanation (continue on to Additional Notes page) .*  
*Attach copies of three quotes and/or proforma invoices*

How will Scouting in your Group will be improved by this?

Amount of Mini or Midi Grant required: \_\_\_\_\_  
*(Maximum Mini £500, Maximum Midi £1,500)*

**Applied for on behalf of the Group:**

_____	_____	_____
Name (Young Person)	Role in Scouting	Date

_____	_____	_____
Name (GSL or equivalent)	Role in Scouting	Date

*To be submitted to the Property Improvement Fund. Email: [GPGS@notts-scouts.org.uk](mailto:GPGS@notts-scouts.org.uk)  
Address: Unit One, Trinity House, Robey Close, Linby, Notts, NG15 8AA*

**Approved by:**

For office use:

\_\_\_\_\_ District Treasurer or Commissioner

\_\_\_\_\_ County Youth Commissioner

\_\_\_\_\_ Finance Committee Member



# Application for a Medium Grant

Group Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_ Email: \_\_\_\_\_

Telephone (day): \_\_\_\_\_ Mobile: \_\_\_\_\_

We wish to apply for funding in order to:

*(Give a detailed explanation and continue on a separate sheet if required).*

*(Attach Drawings, plans etc. where appropriate and proforma invoices, quotations etc.)*

How do you think Scouting in your Group will benefit from this?

Amount of Medium Grant required: \_\_\_\_\_  
*(Maximum £5,000)*

## Applied for on behalf of the Group:

_____	_____	_____
Name (Young Person)	Role in Scouting	Date

_____	_____	_____
Name (GSL or equivalent)	Role in Scouting	Date

*To be submitted to the Property Improvement Fund. Email: [GPGS@notts-scouts.org.uk](mailto:GPGS@notts-scouts.org.uk)*

*Address: Unit One, Trinity House, Robey Close, Linby, Notts, NG15 8AA*

### Approved by:

For office use:

\_\_\_\_\_ District Treasurer or Commissioner

\_\_\_\_\_ County Youth Commissioner

\_\_\_\_\_ Chairman of Finance Committee

\_\_\_\_\_ County Trustee

## **Additional Notes:**

# FAQs

## How do I submit our application?

You can email it to [GPGS@notts-scouts.org.uk](mailto:GPGS@notts-scouts.org.uk) or post it to Notts Scouts, Unit One, Trinity House, Robey Close, Linby, Nottinghamshire NG15 8AA

## What does 'youth shaped' mean?

Young people need to be at the heart of each bid. They should be involved in choosing the project, designing the improvements and potentially even delivering them too. You should run a youth forum, appropriate to the Section, to ascertain their views on the improvements they feel are required. There are some sample programmes at [notts-scouts.org.uk/gpgs](http://notts-scouts.org.uk/gpgs) to inspire your planning.

## We don't own our property, can we still apply?

Absolutely, the micro grant is designed especially for you.

## Can anyone in the Group make/sign the application or does it have to be the GSL?

Anybody can make the application, but the GSL will need to sign it off, along with the young person who is championing the application.

## Can we have more than 1 grant? Or can we apply for a mini and a medium for different projects?

Unfortunately not, the fund has been designed to support as many Groups in the County as possible. We would encourage you to think about applying for the grant most suitable to the needs of the young people and adults in your Group.

## Do we have to apply for the maximum amount or can we say ask for £100 for paint on the Micro Grant?

You do not have to ask for the maximum, if your project doesn't not require that amount. Just make sure you write the amount you're asking for in the appropriate space on the form. We would encourage you to think about applying for the grant most suitable to the needs of the young people and adults in your Group.

## Do the plans have to be drawn professionally for the Medium Grant?

Not necessarily, but they do need to be appropriate for the size of the project you are applying for. For example, if you are asking for £3,000 for a skylight, we would need to see the drawings provided by the professionals who might carry out the work. If you were applying for £4,500 towards an extension or partial rebuild, we'd be looking for plans and drawn by an architect or similar person.

## On submitting the application, how long before we know whether we have been allocated the grant?

We aim to make a decision within 4 weeks from when we confirm receipt of your application. This will be up to 8 weeks for the Medium grant, as a member of the team may wish to speak with you in more detail or visit the premises.

## Do we have to get the application approved or do we send the application to the County Office, who will then seek approval from the Officers mentioned.

You need to ensure your project has been signed off by your young person and GSL (or equivalent). We will then contact your District Treasurer or Commissioner on your behalf.

## Our Group has a healthy bank balance and we have enough money to fund the project we are applying for ourselves, can we still apply?

If you can afford the project we recommend you fund it from your existing funds. We'd like this capital investment to benefit as many Groups, who need the support as possible and we'd like it to have positive impact for children, young people and adult volunteers